

# Free-form Friday – Putting Courses on the Learn Center

# Who am I?

- Amy Foster
  - Online Course Developer
  - Sales & Service Readiness
  - With IGT since 2001



# Agenda

- What are courses?
- What is SCORM?
- Gathering information
- FTP course materials
- Create a new course
- Insert a course
- Edit courses
- Attach a test
- Insert SCORM course
- Post the course

# What are courses?

- On-demand web-based training
  - Accessed through the Learn Center
  - Users receive credit
- Types of Content
  - AT&T Connect Event Recordings
  - Interactive Material (Articulate)
- Tests
  - May be required for completion
  - Built in Learn Center & attached to the course

# What is SCORM?

- **Shareable Content Object Reference Model**
  - Set of standards web content should adhere to
- **Allows test information to be built into material**
  - Test score is sent to the Learn Center
  - Do not have to build a test in the Learn Center
- **SCORM content must live on Learn servers**
  - Limited space
- **Classes vs. courses**

# Gathering Information

- Name of course
- Short description
- Duration of course
- Format of course
- Is there a test?
- Location of event materials

# FTP Course Materials

- Event Materials & Supporting Materials
  - Igtproducts server
- Core FTP Lite (App Share)
- replace “/igtproducts/wwwroot” with “http://www.igtproducts.com”

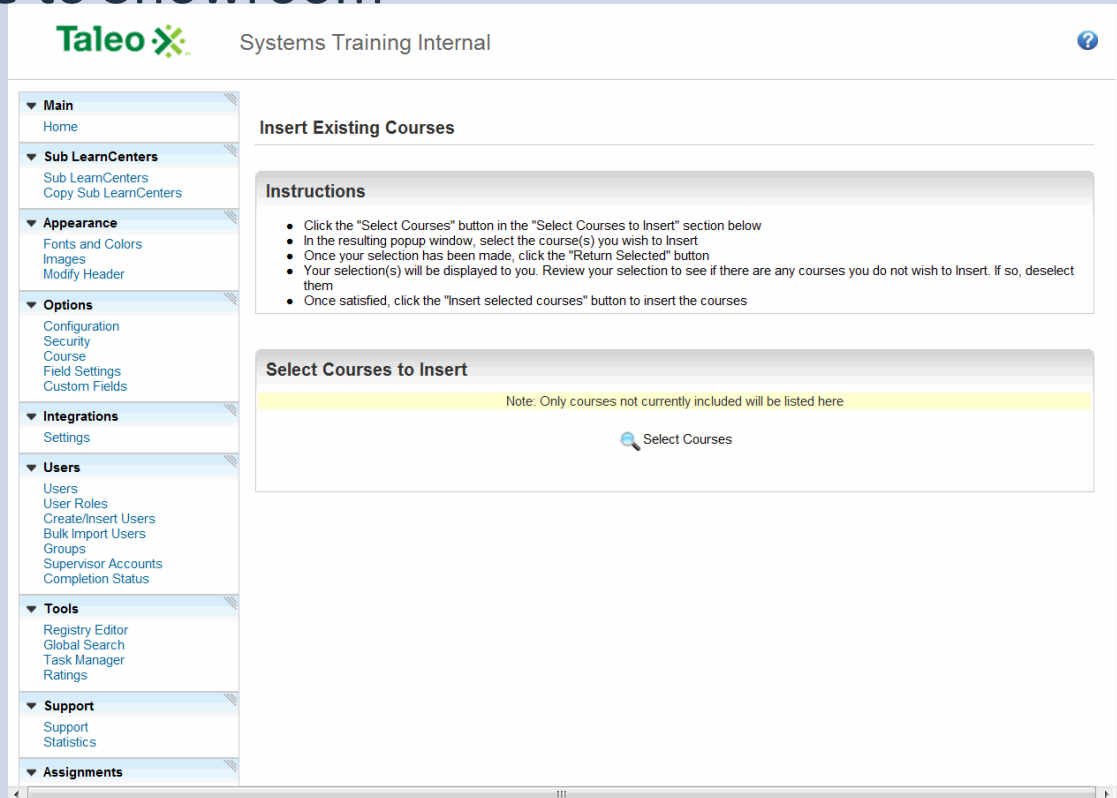
# Create a new course

- Open the Control Panel
- Templates
  - Articulate Template – used if the course is contained in an Articulate shell
  - AT&T Connect OD Course Template – used if the course has multiple AT&T Connect events and a test
  - AT&T Connect OD One-part Template – used if the course has only 1 AT&T Connect event and a test
  - AT&T OD One-part template no test – used if the course has only 1 AT&T Connect event and no test



# Insert a course

- Created in Warehouse
  - Move to Showroom



The screenshot displays the Taleo Systems Training Internal interface. The top navigation bar includes the Taleo logo and the text 'Systems Training Internal'. A left-hand navigation menu is visible, with categories such as Main, Sub LearnCenters, Appearance, Options, Integrations, Users, Tools, Support, and Assignments. The main content area is titled 'Insert Existing Courses' and contains an 'Instructions' section with a bulleted list of steps: clicking 'Select Courses', selecting courses in a popup, clicking 'Return Selected', reviewing selections, and clicking 'Insert selected courses'. Below the instructions is a 'Select Courses to Insert' section with a yellow note: 'Note: Only courses not currently included will be listed here'. A 'Select Courses' button with a magnifying glass icon is positioned below the note.

# Edit Courses

The screenshot shows a web browser window titled "Learn.com - Next course - Microsoft Internet Explorer provided by IGTL". The address bar contains the URL: <http://igt.learn.com/learn6.asp?sessionid=3-2140CBE9-56C5-4178-BA46-A49BD745AB70&courseid=602&rootclass=>

The page header features the IGTL Learning Center logo on the left and navigation links (HOME, CONTACT US, HELP, LOGOUT) on the right. A blue banner below the header contains the text "Next course" and the Taleo logo.

The main content area is divided into two columns. The left column, titled "Course Content", contains a folder icon and a file named "AG000.1". The right column contains the following information:

- Course:** AG000 Course Name v0.0
- Moderator:**
- Type:** On-demand AT&T Connect® modules
- Effective Date:** Month 00, 0000

Below this information, there is a section for "System Requirements" with the text: "AT&T Connect Participant application: [Click here to install](#)".

Underneath, there is a "Course Content" section with a brief description: "Brief description of this part. Include the length in the form shown here. 00 min." and a link: "[Click here](#) to view this module (opens in a new window)".

The browser's status bar at the bottom shows "Done", "Local intranet | Protected Mode: Off", and a zoom level of "125%".

# Attach a test

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**Instances**

**Definition:** Instances can be defined as the administration rules governing the test as the learner completes the exam. The test, its respective questions and answers remain unaltered in any way, other than question and answer order for specified randomized testing.

Creating an Instance also creates a "snapshot" of the mapped assessment and all mapped questions and answers. Every time the instance is administered, the snapshot is utilized in displaying the questions and answers. Any subsequent changes made to any mapped question or answer will not be reflected unless you create a new Instance.

**Filters**

Title Contains:

Status: Active

Search Reset

**Instances**

→ Create Instance Change Status

170 results returned. Page 1 of 4

Status	Instance Title	Actions
1 ✓	ADI Survey	
2 ✓	ADI Survey	
3 ✓	ADI Survey	
4 ✓	ADI with Aaron Miller survey	

# Insert SCORM course

The screenshot shows the Taleo Systems Training Internal interface. The top left features the Taleo logo and the text "Systems Training Internal". A navigation sidebar on the left lists various menu items under categories like Main, Sub LearnCenters, Appearance, Options, Integrations, Users, Tools, Support, and Assignments. The main content area is titled "SCORM Class Importer" and contains three sections: "Instructions", "Class Files", and "Continue".

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**SCORM Class Importer**

**Instructions**

Each SCORM compliant class has a file named [imsmanifest.xml](#). This file contains information regarding the content organization and resources of the class.

**Class Files**

Please list the path to the [imsmanifest.xml](#)

File Path	File Name
Example: files/scorm/mycourses	/imsmanifest.xml
<input type="text"/>	/imsmanifest.xml

Import another class

**Continue**

**Continue Import** Depending on the number and complexity of classes being imported, this next step may take a while. Please be patient.

# Post a course

- Posted on Self-paced courses page
  - Admin Assistant
- Technical Internal Learn Center – sent out as assignments
  - Technical Department Admin

# Summary

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# Questions

Any Questions?